



Republic of the Philippines  
**National Electrification Administration**  
Quezon City

14 May 2009

**MEMORANDUM No. 2009-014**

**TO :** ALL ELECTRIC COOPERATIVES  
**ATTENTION:** GENERAL MANAGERS  
**SUBJECT :** CAPEX PLAN PREPARATION

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Please be informed of the ongoing CAPEX PLAN PREPARATION activity being conducted by the Energy Regulatory Commission (ERC) in consultation with key officials of the National Electrification Administration (NEA), Philippine Rural Electric Cooperatives Association (PHILRECA), National Association of General Managers of Electric Cooperatives (NAGMEC), International Financing Corporation (IFC), Association of Mindanao Electric Cooperatives (AMRECO) and contracted consultants. This technical assistance is geared towards:

1. Harmonizing the identified infrastructure projects of each respective EC as stated in its ICPM, DDP, CAPEX Application, Rates Filing and other related documents.
2. Facilitating a common, well understood, simple Framework, Template and Manual covering the entire CAPEX Application cycle.
3. Capacitating Core NEA/Regional Association/EC personnel on CAPEX application procedures and preparations with ERC.

Consequent trainings will be participated in by selected EC representatives and rates specialists to act as facilitators/trainors in subsequent activities of the same nature.

Inasmuch as the deadline for CAPEX Application has been deferred indefinitely, you are hereby advised to await the culmination of the Trainors' Training Seminar/Workshop prior to any engagement with CAPEX Application consultants to ensure alignment with the ERC format. This will allow you to save on unnecessary cost related to the above subject.

For your guidance and strict compliance.

  
**EDITA S. BUENO**  
Administrator

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